



## MAKING GOVERNMENT WORK BETTER

### Meeting Report

February 16, 2006

PRESENT: Chair Reed, Member LeZotte, Member Cortese

EXCUSED: Member Yeager

Chair Reed called the meeting to order at 1:37 p.m.

Items were heard in the order given.

2. **FY 2005-06 Second Quarter Debt Report (Finance)**  
The Committee accepted the report and forwarded the report to Council.
3. **FY 2005-06 Second Quarter Investment Report (Finance)**  
The Committee accepted the report and forwarded the report to Council.
4. **External Auditor's Report on Single Audit and Management Letter on Internal Controls for Fiscal Year Ended June 30, 2005 (Finance)**  
The Committee accepted the report and forwarded the report to Council. A summary of the reports is attached.
1. **Environmental Preferable Procurement Policy Annual Report (Finance)**  
The Committee accepted the report and forwarded the report to Council.
5. **City-wide Grant Administration Audit (Auditor)**  
Member Cortese recommended including Council HP Grants in future Audit Reports. Member Cortese added there may be non-profit grantees included in the Committee report grantee list that may also be included in the Council Office grantee list. To compare grant overlap, Gerald Silva, City Auditor, will obtain grants information from the City Clerk's Office and prepare a comparison report and report back to this Committee. Gerald Silva continued saying there is no central database on City-awarded grants and grantees. There is no City Department office coordination or information sharing regarding grantee reporting and performance. There were three recommendations and the Administration concurred with all of them. A Grant Management Working Group will be established to help provide grant oversight consistency. The Committee accepted the report to include comments from Member Cortese and Gerald Silva and forwarded the report to Council.
6. **Oral Petitions**  
Bill Chew commented on Item # 3 and commended the MGWB Committee work. Vic Nakamoto commented on Item #5.

**7. Adjournment**

Meeting adjourned at 2:50 p.m.

**Chuck Reed, Chairperson  
Making Government Work Better Committee**

**Attachment:**

**Summary of Item #4 - External Auditor's Reports on Single Audit and Management Letter on Internal Controls for Fiscal Year Ended June 30, 2005 (Finance)**

Please note that this meeting can be viewed in its entirety on the City's website, [www.sanioseca.gov](http://www.sanioseca.gov). Click on the link to view meeting broadcasts. This website includes all Committee meetings as well as City Council meetings.